

Meeting Minutes of
The South Carolina Chapter of the
Association of Legal Administrators

Location: The Clarion Hotel, 1615 Gervais Street, Columbia, SC
Date: April 19, 2011
Time: 12:00 pm

Lunch was served at 12:00 pm.

President Jane Todd called the meeting to order at 1:00 pm.

A. Deborah Lawrence of Huseby, Inc., a Gold Business Partner, was introduced and thanked for her assistance. Huseby, Inc. is a leader in accurate court-reporting, real-time technology and computerized litigation support services. Huseby has been a leader in official real time court reporting since the late 1980's and its nationally certified court reporters are highly trained professionals.

B. Jane Todd welcomed everyone to the meeting and introduced the speaker for the program: 60 Legal Tech Tips, Websites & Gadgets in 75 minutes. Ross L. Kodner, Esq., founder of MicroLaw Legal Technology Consultants.

C. Mr. Kodner presented very savvy and technology-forward tips and practices for law firms to increase technological productivity while maintaining cost-effectiveness. His company, MicroLaw, provides legal-exclusive automation consulting, law office management/training consulting and support to over 675 law practices throughout the U.S., Canada and the Caribbean. He feels very strongly firms can still provide a high level of tools and services without "having to cost an arm and a leg."

D. At the conclusion of the presentation, Jane presented a gift to Mr. Kodner from SCALA.

E. Business Meeting began at 2:10 pm.

F. Clark Reifsnider performed the installation of the new officers for 2011-2012:

Clara Godshall – President, Margaret Glassman – President-Elect, Mimi Love – Secretary, Heather Niemi – Treasurer, Rhonda Amick – Director-at-Large, Kim Maddux – Director-at-Large, and Brenda Stewart – Director-at-Large.

G. Clara thanked Teresa Powers for her years of service as Program Chair.

G. Clara presented Jane Todd with a present to thank her for all of her contributions and efforts as president.

The meeting adjourned at 2:15 pm